

East High School Vocal Music Department

# Parent Volunteer Opportunities 2008-09

**Below is a list of volunteer opportunities for parents to assist the East High choir department. Your assistance in any capacity will be greatly appreciated.**

## **1. Cabaret/Silent Auction**

Parents are needed to help run the silent auction. Committees include: tickets/publicity, acquisitions, food and drink, decorations and setup, clean up, and cashiers. Please indicate the committee on which you are able to serve.

## **2. Concert Ticket Sales**

Adults are needed to sell tickets at the door on the day of concerts. Volunteers must be at the concert venue at least one hour prior to the beginning of the concert. 2 people per concert needed. 5 concert dates as follows.

Winter Concert (12/9/08)	Jazz at the Mercury Café(Angelaires 3/18/09)
Pop Show (Thurs. 4/9/09)	Pop Show (Fri. 4/10/09)
Spring Concert (5/5/09)	

## **3. Choir Banquet**

A few parents are needed to set-up, book and plan the spring choir banquet. The banquet facility and caterer need to be booked as early as possible (by October at the latest).

## **4. Concert Ticket design and creation**

A volunteer is needed to design and print tickets for all of the concerts. This includes the Cabaret, winter concert, jazz at the Merc', pop show and spring concert. Tickets must be done 3 to 4 weeks before the event date. The choir department will pay all expenses for the printing of the tickets.

## **5. Video taping**

A volunteer is needed to video tape all concerts (dates indicated above) and provide a copy within a few after the concerts. DVD's of the concerts are used in class immediately after the concerts so that students can give and receive feedback about their performances.

## **6. Choir Booster organization**

An ambitious parent volunteer is needed to start a choir booster organization with the future goal (3 to 4 years) of raising funds to:

1. remodel the choir room by removing the stairs and adding several practice rooms in the rear and
2. provide funds for financial assistance for promising students to take private voice lessons.

## **7. Middle school recruiting concerts coordination-**

A volunteer is needed to coordinate middle school recruiting concerts to take place during the months of November-February. The concerts need to be set up during January.

## **8. Orange sale administrators**

Parent volunteers (2 people) are needed to organize and administer this fundraiser which will take place in November and December.

## **9. Carol-a-thon coordination- Angelaires**

A parent volunteer is needed to coordinate community service performances for Angelaires Carol- a- thon to be held on Saturday, December 13<sup>th</sup>.